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| * This petition for reinstatement should be completed if you are applying to return to Ohio University after an absence of one academic term or more and must be submitted at least four weeks prior to the term in which you wish to return.
* Petitions received late will be held for review the following academic term.
* Submitting a Petition for Reinstatement is not a guarantee of reinstatement to Ohio University.
* The Petition for Reinstatement should be legible, reflect an honest assessment of your strengths and challenges, and be completed with care and deliberation.
* If you are off campus, you may mail your Petition for Reinstatement to Center for International Studies, 118 Yamada International House, Athens, Ohio 45701; fax to (740)593-1837; or e-mail to cutcher@ohio.edu. (Regional campus students please submit the petition to a student services advisor on your campus.)
* PLEASE NOTE: This Petition for Reinstatement to Ohio University addresses only the possibility of reinstatement to the university and not the status of your financial aid. It is possible that your financial aid may be suspended even if you are reinstated to the university. You are strongly advised to contact the office of Student Financial Aid to determine your eligibility for financial aid.
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| Student’s Name | Date |
|   |   |
| Current Home Address | Local Phone |
|   |   |
| OU Email Address |
|   |
| OHIO Campus Last Attended | PID Number |
|   |   |
| Number of Hours Earned |  |
|   |  |
|  |

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| --- | --- | --- | --- |
| Last year and term attended: | Year |   |  |
| Quarter (Select one) |[ ]  Fall |[ ]  Winter |[ ]  Spring |
| OR |
| Semester (Select one) |[ ]  Fall |[ ]  Spring |  |  |
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|  |
| Have you attended another college during your dismissal period? |
|[ ]  No |[ ]  Yes **(You must supply an official transcript from each school attended before your petition will be reviewed)** |  |
| List of College(s) Attended: |
|   |
|  |
|  |
| Campus you wish to attend: |
|   |  |
| Reinstatement is requested for which semester: | Year |   |  |
| Semester (Select one) |[ ]  Fall |[ ]  Spring |[ ]  Summer |
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| **Please answer the following questions carefully.** |
| 1. Describe the factors most responsible for your unsatisfactory academic performance? How did those factors affect your grades each term?
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| 1. What have you been doing since the time of your dismissal?
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| 1. What is different now? How can you be certain that the factors that previously affected your performance are no longer barriers to your academic success? Whenever possible, provide documentation to support your claims.
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| 1. Describe in detail the plan of action you will follow to ensure that your grades will improve when you return to school. Include a list of courses you plan to take and a reason for selecting each one, including retakes.
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|   |
| 1. Academic Habits when you were last in school:
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| 1. How often did you miss class your last term of enrollment?
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|   |
| 1. How often were you late for class?
 |
|   |
| 1. What caused your tardiness or absence?
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|   |
| 1. How did you organize class notes and other materials such as syllabi, handouts, etc.?
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|   |
| 1. Describe how you studied, including:
 |
| 1. When and where did you study?
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|   |
| 1. How long did you study each day?
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|   |
| 1. How far in advance did you begin preparing for papers, projects, assignments, and exams?
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|   |
| 1. Seeking Assistance
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| 1. How many times in your last term did you meet with your professors?
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|   |
| 1. How many times in your last term did you meet with your academic advisor?
 |
|   |
| 1. During your last term of enrollment, indicate the number of hours spent weekly on each of the following:
 |
|   | Your studies |   | Extracurricular Activities |   | Organization Activities |
|   | Employment |   | Socializing (in person) |   | Watching TV |
|   | Being tutored for courses |   | Social media |   | Surfing the Internet |
|   | Playing video games |   | Sleeping |   | Texting/telephone |
| 1. List courses in which you earned a B or better and explain what motivated you. Why was it possible to earn these grades?
 |
|   |
| 1. List courses in which you earned Ds or Fs and explain why you were unable to earn better grades.
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|   |
| 1. List non-academic areas, e.g., substance use, depression, etc., with which you have struggled, indicate how recently, and describe how you will ensure that these struggles will not affect your studies.
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|   |
| 1. What is your proposed major? List the course and GPA requirements necessary to enter that major. What GPA do you need to earn the next term or two to enter that major? (GPA calculator: <http://www.cas.ohiou.edu/undergrad/qlinks/gpa_cal/GPAFull.asp>) Based on past history—and in all honesty—how likely are those grades?
 |
|   |
| 1. Indicate academic areas, e.g., reading skills, study habits, etc., in which you believe you need assistance or have sought assistance. Please check all that apply.
 |
| **Need Assistance** | **Academic Area** | **Sought Assistance** |
|[ ]  Reading Skills |[ ]
|[ ]  Study Habits |[ ]
|[ ]  Math Skills |[ ]
|[ ]  Writing Skills |[ ]
|[ ]  Choosing a Major |[ ]
|[ ]  Motivation |[ ]
|[ ]  Self-Confidence |[ ]
|[ ]  Other (List) |[ ]
| 1. Other:
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|   |
| 1. Do you have a disciplinary record? If so, explain when, for what reason(s), and the disciplinary sanctions imposed. The Office of Community Standards and Student Responsibility (formerly University Judiciaries) may be contacted or you might be asked to provide verification.
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| 1. Were/are you on probation (other than academic)?
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| 1. Were you suspended?
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| 1. List three to five reasons that justify your reinstatement.
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| 1.
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| 1.
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| 1. Please indicate an Ohio University faculty or staff person who would support your reinstatement. Athens campus student should include contact information. Regional campus students must include a letter of support from a student services advisor.
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