APPLICATION FOR CHANGE OF STUDENT CAREER LEVEL

# Student Information

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name First Name M.I. PID NUMBER

Citizenship: □ USA □ Permanent Resident □International/Visa Type \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. \_\_\_\_\_\_\_\_ **Application for change to Graduate Level**

Currently hold graduate status, have previously held undergraduate status, and want to register only for undergraduate courses. Confirm your eligibility for graduate status by contacting the Graduate College,

(740) 593-2800 or Grosvenor Hall 102 (Athens).

2. \_\_\_\_\_\_\_\_ **Application for change to Undergraduate Level**

Currently hold undergraduate status, have previously held graduate status, and want to register for graduate courses.

Effective Term: □ Fall 20\_\_\_\_\_ Campus: □ Athens □ Lancaster/Pickerington

□ Spring 20\_\_\_\_\_ □ Chillicothe □ Southern/Ironton

□ Summer 20\_\_\_\_\_ □ Eastern □ Zanesville

* This form does not replace an application for graduate or undergraduate status.
* Fees are assessed based on your career level (graduate/undergraduate) rather than the level of the courses. You must hold graduate status in any term where you wish to register for graduate level courses.

# Address/Residency Information

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip County (if OH or KY)

Length of time at this address\*: Years\_\_\_\_\_\_\_ Months\_\_\_\_\_\_\_ If less than 12 months, list previous address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

Telephone (\_\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Persons who have not been a resident of Ohio for previous 12 months may not qualify for resident tuition rates. Please refer to the Ohio Residency Guidelines in the Graduate or Undergraduate Catalog. It may be necessary to file a petition to establish residency for tuition purposes. Residency status changes must be requested by the student, they are not automatic. Petitions are due prior to the end of registration for which a change of residency status is being requested. Residency changes are not retroactive.

Source of Notification: □ Student □ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Administrative Use Only:

(specify)

Form of Notification: □ In Person □ Telephone □ Email □ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Processed\_\_\_\_\_\_\_\_\_\_

(specify)

**Return Form to:**

If changing to Undergraduate level:

Athens Campus: Office of Undergraduate Admissions, 120 Chubb Hall, Athens, OH 45701

Regional Campus: Student Services Office at the campus you attend.

If changing to Graduate level: